

FAMILIES FORWARD

DIGNITY • EMPOWERMENT • HOPE

NEW Summer Job Search Workshops!

Held at: Families Forward, 8 Thomas, Irvine, CA 92618 — 949-552-2727

No time for a six week series?

Summer activities or travel keeping you busy?

CHECK OUT OUR NEW—

SUMMER “SHORTS”

JOB SEARCH WORKSHOPS!

Single Topics! Shorter sessions!

<ul style="list-style-type: none">• GET STARTED ___ <i>Wednesday, July 6: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Determine your work brand and job target!✓ Analyze Job Ads—make them work for you!!
<ul style="list-style-type: none">• RESUME BASICS ___ <i>Wednesday, July 13: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Learn resume components and formats!✓ Choose the right format for you!
<ul style="list-style-type: none">• ATS SOFTWARE SECRETS ___ <i>Wednesday, August 3: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Learn how to get your resume to the humans in HR!✓ Learn differences between scannable and ATS resumes!
<ul style="list-style-type: none">• INTERVIEWING 101 ___ <i>Wednesday, August 10: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Get tips on what to do from the first call to final handshake!✓ Take home supporting handouts and examples!
<ul style="list-style-type: none">• TOUGH QUESTIONS ___ <i>Wednesday, August 17: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Learn to determine and explain job related weaknesses.✓ Find options for questions about terminations and gaps.
<ul style="list-style-type: none">• SALARY NEGOTIATING ___ <i>Wednesday, August 24: 10 AM – 11:30 AM</i>	<ul style="list-style-type: none">✓ Learn how to answer: What salary are you looking for?✓ Take home specific language to use in screening calls.

SIGN UP REQUIRED! SPACE LIMITED! CALL NOW: 949-552-2727

✂ Top portion to Client as a reminder!

Bottom portion to Families Forward

PLEASE PRINT CLEARLY!

Name _____ Best phone _____

EMAIL (PRINT CLEARLY) _____

___ **I'M INTERESTED IN LEARNING MORE:** ___ Please email me a flyer! ___ Please call!

___ **SIGN ME UP FOR THE FOLLOWING WORKSHOPS: (check all that apply)**

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|-------------------------------|---|
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Volunteer initials / date _____ / _____